



T.H.K Jain College

Instructions for candidates of BA/B.Sc (Hons & Genl), Sem I Examination 2021 **University of Calcutta**

All candidates are instructed to read the instructions given below carefully and follow them as directed:

1. Examination will be conducted through digital mode. Question papers for fresh as well as supplementary candidates will be uploaded in the respective **Google classrooms 15 Minutes before the examination starts.**

Question papers can also be downloaded 15 minutes prior to the start of the examination from either of the following web addresses (URL)

<https://www.cuug.in>

<https://www.cuug20.in>

<https://www.culibrary.ac.in>

(Follow University website www.caluniv.ac.in)

Or

From College Website www.thkjaincollege.ac.in

2. Please follow the time-table carefully for examination start time and end time.
3. Candidates must read the question paper carefully and follow the instructions. Students must use **separate answer-scripts** for the subjects having group division as per University guidelines.
4. For **Non-MCQ papers**, all answers must be **handwritten** in **white A4** size paper on one side of the page. Answer should be done **chronologically**. **Groups and answer numbers** must be mentioned properly.
5. For **MCQ paper like AECC 1 (Communicative English/Bengali/Hindi)** all answers must be handwritten in **white A4** size paper on one side of the page. Answer should be done **chronologically**. The **question numbers and answer options with the correct answers** must be mentioned clearly.
6. The front page of the answer scripts must have clearly mentioned the followings: '**University Roll Number, University Registration Number, Subject Code, Paper Code, Groups/Halves/ Modules**' (wherever applicable).
7. Each of the pages must contain **Page numbers, University Roll Number, University Registration Number**.
8. The students must use **Black Pen** (Ball point or Gel) to write their answers. For drawing graph/charts/diagrams dark **2B** or **3B** pencils or black pens may be used. **Hand writing** must be **legible** and **margins** (half an inch) must be maintained on both sides.

9. All pages of the answer scripts have to be orderly scanned and saved as one single **PDF** file which has to be submitted. Once submitted, it will be considered as final and no resubmission will be allowed. No **“PDF Link”** will be considered.
10. The name of the **PDF** file for final submission should be as mentioned below:
[21-CU Roll No – Paper Code-Group (wherever applicable for B.A/B.Sc students)]
 Example: If Roll number of a candidate is 3235-11-0001, then file name will be:
21-3235-11-0001-CC1 (for Semester 1, without group division)
21-3235-11-0001-CC1-A (for Semester 1, with group division)
21-3235-11-0001-GE1 (for Semester 1 GE papers)
11. Examinees are directed to scan each page of the answer script and make a single PDF for each of different subjects and send the same to the **respective email ID** as provided below **within 30 minutes** after the completion of the examination.
12. To ensure the submission of scanned copies of the Answer-scripts, please check for failure notification after sending your email. In that case, the candidate must resend their answer scripts immediately.

For B.A. Subjects

Sl. No.	SUBJECT	E. mail ID
1.	ENGLISH	thkenglishexam20@gmail.com
3.	HINDI	thkhindiexam20@gmail.com
4.	JOURNALISM AND MASS COMMUNICATION	thkjmexam20@gmail.com
5.	BENGALI	thkbengali2020@gmail.com
6.	FILM STUDIES	thkfmsgexam20@gmail.com
7.	HISTORY	thkhisgexam20@gmail.com
8.	POLITICAL SCIENCE	thkplsgexam2020@gmail.com

For B.Sc. Subjects

Sl. No.	SUBJECT	E. mail ID
1.	COMPUTER SCIENCE	thkcsexam22@gmail.com
2.	GEOGRAPHY	thkgeographyexam22@gmail.com
3.	MICOBIOLOGY	thkmicroexam21@gmail.com
4.	ZOOLOGY	thkzoologyexam21@gmail.com
5.	BOTANY	thkbotanyexam2022@gmail.com
6.	FOOD AND NUTRITION	fnta.exam.thkjc@gmail.com
7.	CHEMISTRY	thkchemistryexam20@gmail.com
8.	PHYSICS	thkphsgexam20@gmail.com
9.	ECONOMICS	thkecogexam20@gmail.com
10.	HUMAN DEVELOPMENT	thkhmdexam22@gmail.com

For AECC1 Compulsory subject:

1.	COMMUNICATIVE ENGLISH	thkenglishaeccbabsc@gmail.com
2.	HINDI	thkaecchindi21@gmail.com
3.	BENGALI	thkbengali2020@gmail.com

Please follow College website and check your own email ID and Google classrooms for any update

PRINCIPAL

